



ANNUAL JOINT BOARD MEETING

November 21, 2024, 4 PM

University of Guam College of Natural and Applied Sciences Bldg. Rm 104

MEETING MINUTES

I. Call to Order & Roll Call

- Chairpersons Michael Aguon (SGSWCD) and Joseph Santos (NGSWCD) called the meeting to order at 4:14 PM at the University of Guam Conference Room 104. Director Yvonne Manglona-Juaneza (SGSWCD) and Conservation Technician Savannah Garcia (NGSWCD) conducted a roll call. The following were present, or absent, if so indicated:

Northern District

Joseph Santos - Present
Kathrina Reyes - Present via Zoom
Norma Castillon - Present via Zoom
Thomas Tanaka Jr. - Present
Marlene Rivo - Present
Jenelyn Abinales - Present
Savannah Garcia - Present
Dr. Robert Bevacqua - Present

Quorum: A quorum was present

Southern District

Michael Aguon - Present
Martha Tenorio - Present
Glenn Takai - Present
Glen Dulla - Present
Yvonne Manglona-Juaneza - Present
Erica Pangelinan - Present
Jon Tanuvasa - Present
Madeline Flores - Absent
Mark Acosta - Present

Quorum: A quorum was present

II. Acceptance of Meeting Agenda

- Chairman Joseph Santos (NGSWCD) mentions that there is no need to accept the meeting agenda, since no changes can be made once it has been published.

III. Approval of Minutes - 12/27/2023

- **Motion:** Director Glenn Takai (SGSWCD) made a motion to approve the meeting minutes from December 27, 2023. The motion was seconded by Director Thomas Tanaka Jr. (NGSWCD).
- **Action:** Unanimous decision; motion carries.

IV. District Reports

a. Northern District

- i. Upcoming Projects
 - 1) RCPP
 - 2) SBDC Training
- ii. Educator's Symposium
- iii. Agricultural Symposium
- iv. Pending Grants
 - 1) USDA Rural Development Grant
 - 2) Guam Economic Development Authority
- v. Partners
 - 1) IGP
 - 2) White Buffalo
 - 3) Western Pacific Veterans Community
 - 4) Wave Club
 - 5) Department of Parks and Recreation
 - 6) Guam Department of Education

b. Southern District

- i. Programs
 - 1) Feral Swine Management & Control
 - 2) Feral Swine Pig Brig Study
 - 3) Feral Swine Perimeter Fencing
 - 4) TA Grant 2023
 - 5) REPI Initiative Grant
 - (1) December 6th Guahan Sentinel Landscape Meeting
 - 6) Soil Health Initiative
- ii. Staff
 - 1) 5 Members
- iii. 2025 Action Plan

V. Old Business

- a. Guam SWCD Long Range Plan
 - **Motion:** Director Thomas Tanaka Jr. (NGSWCD) made a motion to establish a committee tasked with updating the Guam Soil and Water Conservation District (SWCD) Long Range Plan. The committee will be required to report back with their findings and recommendations within 60 days. Director Martha Tenorio (SGSWCD) seconded the motion.
 - Discussion: Erica Pangelinan (SGSWCD) suggests identifying the committee members: Director Thomas Tanaka Jr. (NGSWCD) and Director Yvonne Manglona-Juaneza (SGSWCD).
 - Another suggestion was made to bring in representatives from Natural Resource Conservation (NRCS) and University of Guam advisors.
 - Director Glenn Takai (SGSWCD) reminds the committee members to include the priority concerns, which were identified at the most recent Local Working Group in August 2024.
 - Director Yvonne Manglona-Juaneza (SGSWCD) asked, “Are we able to incorporate issues from the Capacity Building Training.”
 - Decision to be made by committee
 - Erica Pangelinan (SGSWCD) asked, “How does the committee report results?”
 - Director Yvonne Manglona-Juaneza (SGSWCD) suggests Google Drive for live documentation and updates.
 - **Action:** Unanimous decision; motion carries.
- b. Guam Association of Soil and Water Conservation Districts - Status
- Chairman Joseph Santos (NGSWCD) mentions that Senator Sabina Perez has scheduled a meeting with the District, which will take place prior to arranging a meeting with the Attorney General’s Office.
 - Monday, November 25th at 9 AM at the Guam Legislature
 - Chairman Joseph Santos (NGSWCD) was tasked to send the Guam Soil and Water Conservation District Law to Erica Pangelinan (SGSWCD) for the Southern District Board’s review.
 - Erica Pangelinan (SGSWCD) suggested closing the Guam Association of Conservation Districts’ accounts in order to handle the taxes properly.
 - Chairman Joseph Santos (NGSWCD) says to file 1099
 - Chairman Joseph Santos (NGSWCD) recommends Erica Pangelinan (SGSWCD) and Jenelyn Abinales (NGSWCD) to figure out account balance and deal with the Department of Revenue and Taxation together.

- Erica Pangelinan (SGSWCD) suggests hiring an accountant if necessary, but to keep in mind the extra costs.
- Director Marlene Rivo (NGSWCD) mentions 990-N is the correct document to use, not the 1099.

VI. New Business

- a. FY2026 Budget Proposal
 - i. Northern District
 - 1) \$433,243.38
 - ii. Southern District
 - 1) TBD
- b. FY2025 SWCD Election
 - i. August 2025
 - 1) Chairman Joseph Santos (NGSWCD) was tasked to send Erica Pangelinan (SGSWCD) the map for the distinguishing North and South boundary.
 - 2) University of Guam advisors, Mark Acosta and Dr. Robert Bevacqua, were tasked to update the rules and regulations pursuant to law.
- c. NACD Guam Representatives - Update
 - Northern to discuss who will be the representative at next year's annual meeting at the next board meeting.
 - Southern to discuss who will be the alternate representative at next year's annual meeting.

VII. Miscellaneous Matters

- Office
 - Erica Pangelinan (SGSWCD) and Jenelyn Abinales (NGSWCD) were assigned the responsibility of discussing office matters together.

VIII. Next Meeting

- Committee will determine the Local Working Group and the next Annual Joint Board Meeting.

IX. Adjournment

- Motion to adjourn was made by Director Glenn Takai (SGSWCD). Director Thomas Tanaka Jr. (NGSWCD) at 5:11 PM.